

Dear GHS Students

As is usually the case with our procedures, the vast majority of students are punctual in fulfilling the requirements of the doctoral program. Unfortunately, there are some students who do not provide documents by the due dates or even after several reminders, causing an increase in work for the GHS Office and the Coordinator.

To improve these situations, the GHS Office has updated the Progress Report reminder procedure.

The deadlines for submitting the yearly Progress Report as well as an updated Doctoral Agreement are the following:

- March 01 for students with application date on January 10
- June 15 for students with application date on May 01
- October 15 for students with application date on September 01

These deadlines have not changed.

Prior to these deadlines the progress report must be checked by the mentors. The evaluation by the mentor is required for students belonging to the Expert Committee III (Clinical Sciences) and all **students under the new regulations, i.e., all students who were enrolled after the application deadline of May 01, 2023.**

This will be the new procedure:

1. The GHS Office sends out an information email about the upcoming Progress Report deadline one month before the deadline.
2. If the Progress Reports, an updated Doctoral Agreement and the evaluation from the mentor (when applicable) have not been received by the deadline, the GHS Office will remind the student by email with a new deadline.
3. If the GHS Office does not receive the documents by this date, the GHS Coordinator will contact the student and the supervisor and at the same time inform the thesis committee and the chair of the expert committee. The Thesis committee will discuss possible intervention measures.

With immediate effect, students who do not submit their Progress Report in time, will not be granted Financial Aid.

The GHS website will be updated with information about the Progress Reports for students under the new GHS regulations.

Thank you for your attention and kind regards,

GHS Team